Appendix 61

DEPED QUEZON
UPLOADED
Date/Time: NOV 18 2025
By: OHAN 9:00
Ref. No. NOA 111-25

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: M.I. SEVILLA RESORT
Address: BRGY. DOMOIT, LUCENA CITY
TIN 176-763-942-002
ITB 2025-12-SERVICES

P.O. No.: 2025-11-0253
Date: NOVEMBER 14, 2025
Mode of Procurement Competitive Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY
Date of Delivery NOV 23-28 2025

Delivery Term within 30 Calendar Days upon receipt of NTP
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		NOV 23-28 2025			
		Nov 23 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	242	1,992.00	482,064.00
		Nov 24 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	242	1,992.00	482,064.00
		Nov 25 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	242	1,992.00	482,064.00
		Nov 26 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks &	242	1,992.00	482,064.00
		Nov 27 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	242	1,992.00	482,064.00
		Nov 28 2025			
	PAX	FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	242	1,192.00	288,464.00
		SUPPLY OF FOOD VENUE AND ACCOMMODATION FOR THE CONDUCT OF DIVISION TRAINING FOR MASTER TEACHERS DEVELOPMENT PROGRAM			
		GRAND TOTAL			**2,698,784.00**

(TOTAL Amount In Words) **TWO MILLION SIX HUNDRED NINETY EIGHT THOUSAND SEVEN HUNDRED EIGHTY FOUR PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

For: MA-LUISA A. DE JESUS
M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

11 | 17 | 2025
Date

Very truly yours,

ROMMEL G. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount